



Safety & Emergency Preparedness Program

Appendix E

Beth-Wood Injury Report Form (Draft)

Purpose & Instructions

This form must be completed **within 48 hours** of any injury that occurs during a Beth-Wood Baseball game, practice, or league-sanctioned event. Accurate and timely documentation helps ensure player safety, appropriate follow-up, and league compliance with insurance and reporting requirements.

Submission Procedure

1. Complete all fields as accurately as possible.
 2. Scan or photograph the completed form.
 3. Submit to the league safety committee via email or upload to the online Injury Report portal.
 4. Retain a copy for your team records.
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Sources (2023 – 2025 updates)

- **Babe Ruth League.** *Safety Plan Template* (2024).
 - **Beth-Wood Baseball League.** *Injury Report Form* (Updated 2025).
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For Online Submission - Injury Report Form

Player Name: _____

Age: _____ Team/Division: _____

Date of Injury: _____ Time: _____

Field / Location: _____

First Aid Responder (Name): _____

Phone: _____

Cause of Injury: _____

Type of Injury: _____

Extent of Injury (Minor / Moderate / Severe): _____

Description of Incident:

First Aid Administered / Treatment:

Did Athlete Return to Play? ☐ Yes ☐ No

Referral Action (Tick one):

☐ Released to Parent/Guardian

☐ 911 Called for EMS

☐ Transported to Hospital – Name _____

Parent/Guardian Notified? ☐ Yes ☐ No

Time Notified: _____

Signatures:

• First Aid Responder: _____ Date: _____

• Coach/Manager: _____ Date: _____

Reminder: If the player was referred to a physician for evaluation of any injury — whether baseball-related or not — they may not resume participation until written medical clearance is provided.

League Use Only

Received By: _____ Date: _____

Reviewed By Safety Committee: ☐ Yes ☐ No Follow-Up Required: ☐ Yes ☐ No

Notes:
